



# WORK AUTHORIZATION FORM

Fillable Form- Please click a field to enter information

AOG Hotline: (702)888-0893  
AOG\_support@silverstatejetservices.com

## Customer Information

Contact Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Company: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Office Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

## Aircraft Information

Aircraft Type: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Registration Number: \_\_\_\_\_ Current Location (Airport Code): \_\_\_\_\_ FBO \_\_\_\_\_

Description of Work to be done: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Requested Return-to-Service Date: \_\_\_\_\_ Time: \_\_\_\_\_

	Airframe	Engine 1	Engine 2	Engine 3	APU
Hours					
Cycles					
Model					
Serial Number					

Customer Labor Rate: \$200.00 /Hr. Travel Required (Y/N): \_\_\_\_\_ No. Techs \_\_\_\_\_

Supporting: \_\_\_\_\_ Overtime Approved (Y/N) \_\_\_\_\_

## Payment Authorization

*Note: A valid credit card is **required** prior to performing work. Upon completion of work, the balance due will be charged to this credit card. Payment is due in full at the time the aircraft is released to the Customer. Final payments via credit card are subject to a 4% service fee. For aircraft located outside of the Las Vegas Metropolitan Area, a deposit equal to 12 hours labor is required for travel expenses.*

### Credit Card (Required)

Credit Card Number: \_\_\_\_\_ Card Type: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Security Code (3 or 4 digits): \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

I acknowledge that I have read and agree to the terms and conditions of this work authorization and approve Silver State Jet Services, LLC to complete the work as stated above. Furthermore, I testify that I am authorized to approve maintenance work on the above referenced aircraft and am an authorized user for the credit card provided. I hereby authorize Silver State Jet Services, LLC to charge my credit card for any and all charges associated with the work performed according to the terms provided herein, as well as any additional charges which may arise as outlined in the terms and conditions on page 2.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

EMAIL COMPLETED FORM TO :AOG\_support@silverstatejetservices.com



## WORK ORDER AUTHORIZATION TERMS AND CONDITIONS

**Payment Terms:** Unless Customer and Silver State Jet Services, LLC make prior arrangements, in writing, to other payment terms, Customer agrees to pay cash to Silver State Jet Services, LLC for the work prior to Silver State Jet Services, LLC's releasing the aircraft from maintenance to the Customer. If the Customer chooses to pay by credit card, Silver State Jet Services, LLC reserves the right to impose a merchant service fee of up to 4% of the final balance due.

**Late Payments:** In the event that full payment is not received at the time the aircraft is released to the Customer, any unpaid balance not received by Silver State Jet Services, LLC within thirty (30) days from the invoice date shall be assessed a late payment charge of 5% per month, in accordance with Nevada State Law Prime Interest Rate.

**Attorney and/or Collection Fees:** If any action is brought by Silver State Jet Services, LLC for the enforcement of the obligations of the Customer, Silver State Jet Services, LLC shall be entitled to recover all reasonable costs incurred with regard to such action.

**Rates:** All work will be charged at the customer labor rate indicated on page one of this work authorization. If no rate is provided, all work will be charged at the Silver State Jet Services, LLC effective shop and travel rates. Additional labor charges may be included for overtime and / or holiday time.

**Taxes:** The amount of all Federal, State and Local taxes applicable to the sale, use of, or transportation of the parts sold or the work performed hereunder and all duties, imports, tariffs, or other levies shall be added to the prices and paid by the Customer, except where the Customer shall furnish the appropriate certificate of exemption. Customer agrees to hold Silver State Jet Services, LLC harmless from and against any payment of any taxes.

**Shop Supplies:** Silver State Jet Services, LLC will impose a shop supplies surcharge of up to 5% of the total labor charges on the work order.

**Customer Supplied and Warranty Parts:** Silver State Jet Services, LLC reserves the right to impose a handling fee of up to 15% of the manufacturer's suggested retail price for any parts that are supplied either by the customer or warranty vendor if the parts are being replaced under warranty.

**Cores / Exchanges:** Customer agrees that if parts are replaced under an exchange basis and the exchange core requires replacement parts not normally required during the overhaul, or if the core is rejected, the Customer shall be invoiced for and shall pay for such replacement parts or additional cost associated with the core unit being beyond economical repair.

**Changes:** Any change or additions to the work and in any applicable drawings or designs accompanying this agreement may be made only through the initiation of a request for a change to work in writing. Such changes may affect price and delivery. The Customer shall pay any increase in price.

**Excusable Delay:** Where delivery schedule has been given, Silver State Jet Services, LLC will make every effort to comply with such delivery schedule; Silver State Jet Services, LLC shall not be considered in default and no liability is assumed by Silver State Jet Services, LLC for any change in delivery due to any cause not reasonably within the control of Silver State Jet Services, LLC, or any additional work request made by the Customer when advised that addition of that item might impact the schedule of the original delivery date. Customer shall give Silver State Jet Services, LLC thirty (30) days written notice of its claim during which time Silver State Jet Services, LLC may cure any claimed default and incur no liability.

**Indemnification:** Customer shall indemnify and hold Silver State Jet Services, LLC, its officers, managers, directors, employees and agents harmless for loss of or damage to the aircraft including the work accomplished on the aircraft under this agreement for any reason or cause whatsoever while the aircraft is in the possession and control of Silver State Jet Services, LLC or on the premises of Silver State Jet Services, LLC, except to the extent that such loss or damage is solely and directly caused by the gross negligence of Silver State Jet Services, LLC.

**Operational Check Flights (OCF):** This agreement does not cover OCF's, maintenance test flights or any other flights of Customer's aircraft by Silver State Jet Services, LLC. Silver State Jet Services, LLC does not provide this service. In the event an OCF may be required or requested by the Customer, Customer agrees to provide their own designated, qualified crew to complete the OCF. Customer will advise Silver State Jet Services, LLC of crew information and scheduling no less than 24 hours in advance to allow Silver State Jet Services, LLC to prepare the aircraft for the OCF.

**Estimated Pricing:** Estimated pricing is defined to mean an approximate calculation only. The final price may exceed the estimated price.

**Expenses:** Customer agrees to pay all expenses incurred by Silver State Jet Services, LLC as a result of work performed on behalf of Customer. This includes all travel-related expenses for travel to and from the work location, as well as charges levied by the fixed base operator such as hangar fees, aircraft fuel, ground power, escort, etc.

**Limited Warranty:** Silver State Jet Services, LLC warrants to Customers all labor pertaining to the work that shall be performed by Silver State Jet Services, LLC in accordance with applicable U.S. Federal Aviation Administration Regulations, Silver State Jet Services, LLC's standard practices, and industry standard practices. The extent of liability under this limited warranty shall be the repair or replacement of parts as results of Silver State Jet Services, LLC's failure to perform labor in accordance with standards. The warranty does not extend to manufacturer's parts or any defect existing in the part. The parts warranty, if any, supplied by the part manufacturer will apply. Written notice of any claim for labor and repair or replacement of parts must be given to Silver State Jet Services, LLC at its facility within fifty (50) hours or ninety (90) days, whichever comes first.

**Limitation on Liability:** Notwithstanding any provision of this agreement to the contrary, Silver State Jet Services, LLC shall not be liable to Customer for special, incidental or consequential damages including, but not limited to, loss of use, revenue or profit, business opportunities and the like, even if Silver State Jet Services, LLC was advised, knew, or should have known of the possibility of such damages.